



## BRUNNER FARMHOUSE ADVISORY COMMITTEE

*Minutes*  
**1 FEB 2010**

### Meeting Summary

#### **Meeting called to order and Roll Call taken at 6:30 pm**

**Present:** Sherill Bunetta, Peggy Atkinson, Mark Brunner, Diana Hastings, David Lewis, Todd Poole

**Others in attendance:** Kevin Standbridge, staff

**Unable to attend:** Ben Cooper

#### **Agenda Minutes**

The minutes from November 2, 2009 and December 7, 2009 meeting were approved.

The Agenda for this meeting was modified to include New Business and then approved.

#### **Old Business**

**Vinyl pergola** – The committee reviewed a letter of Thanks to various residents of Crystal Pines HOA for their donation to the Pergola project. Chad from Heritage ([www.heritagevinylfenceanddeck.com](http://www.heritagevinylfenceanddeck.com)) wants to come to the Farmhouse to see the site, take final measurements, and meet with this committee. Sherill will contact Chad and suggest 10 AM on either 6 or 27 March 2010 for said meeting. Per Kevin Standbridge, the city Parks people will put up the Pergola. The total price of the pergola material with engineer cost is approximately 10,800. The City will pay for the installation costs.

**Garden plaques** – David Lewis met with the Wood Workers at the Senior Center. They agreed to make frames for our garden signs. They would like for us to provide a design (to include dimensions) of what we want. They will donate the wood and do all the fabrication.

We have 10 gardens so we will need at least 12 frames.

Mark Brunner volunteers to fabricate the metal stakes for the frames and provide them to the Wood Workers at the Senior Center. It was suggested the stakes be at least 2 foot long.

The committee will provide laminated cards, insert them in the frames and place them at the gardens.

**Documentary of the Brunner Farmhouse** – Pastor Steve of the Discovery Church stopped by and briefed the committee. He said:

- The Brunner family is on video
- Mark Brunner provided photos and newspaper articles
- They hope to get some footage of some of the groups that meet at the Farmhouse
- They need to interview Deb from the Arts Council, add music, and then edit the material.
- They hope to get footage from some present and past City Council members.

They are approximately a month behind in the schedule but things are going well. The plan is to provide CD's that can be passed out to interested visitors to the Farmhouse.

**Website Update** – The committee discussed several suggestions Mark Brunner made for improving the Brunner Farmhouse website. They were:

1. Add the names of the Farmhouse Advisory Committee members – no other contact information will be provided.
2. Highlight the History Brochure (may already be done)
3. Add a Volunteer Flyer
4. Add acknowledgements to the volunteers that have helped the Farmhouse to date
5. Add acknowledgments for the groups who sponsor the gardens around the Farmhouse
6. Add Links to upcoming events at the Farmhouse
7. Delete the renovation link
8. Add the Brunner Farmhouse Advisory Committee Minutes and Agenda
9. David Lewis said he had a number of photos of the Farmhouse in summer that could be used on the website.

The consensus was to move ahead with the improvements.

**FISH** – The Farmhouse donated 274 pounds of food, clothing, and toiletries to the Broomfield FISH in Dec 2009.

**Fund Raiser – Calendars** -- The Committee discussed the plan to create a Brunner Farmhouse calendar for 2011. The consensus was to move ahead with this plan. David Lewis said he took more photos of the Farmhouse in the recent snow storm. David will prepare an estimate on how much to produce the calendars. We hope to have the first batch of calendars ready by Broomfield Days.

## **Monthly Business**

### **House Requests --**

A. Read Between the Wines Book Group requested to use the farmhouse on 27 APR 2010. We reviewed the Criteria for Use of the Farmhouse, in conjunction with the request to serve wine and food on the 27<sup>th</sup> of April. The request was **APPROVED** on the contingent the requestor applies for and receives a city permit to serve alcohol.

B. Discovery, a Christian Church requested to use the farmhouse on every Wednesday morning from 0630 hours to 0730 hours for a prayer meeting. They would begin on 3 February 2010. The request was **APPROVED**.

It was noted that all current users of the Farmhouse must reconfirm they will continue to use the Farmhouse in 2010 and will be providing paybacks for using the Farmhouse. The due date on this action is 28 FEB 2010.

**Grounds/Gardens** -- Jeff Bigos and his wife requested to adopt one of our gardens. The request was **APPROVED**.

Mark Brunner reminded the committee that the gardens need to be cleaned up before spring growth begins. Sherill Bunetta will include this reminder in a note to garden sponsors.

Mark asked that a deep root waterer be put on our list of requests.

**Action List** – The committee reviewed the list and took the following action.

- #3 – Memorial Bench is on hold
- #28 – Grounds: a reminder to winterize the gardens will be sent out by Sherill
- #39 – Silo is on hold
- #42 – Port-a-potty is on hold

- #43 – shade structure/Pergola is ongoing
- #44 – Community Garden is on hold
- #46 – Garden Plaques are ongoing
- #48 – Website is on going

**New Business**

Volunteer terms for four members of this advisory committee are about to expire. They are Peggy Atkinson, Mark Brunner, Ben Cooper and Todd Poole. General guidance was provided to those present regarding submitting volunteer applications. The tentative date for interviews is 3 and 4 March 2010. The Appointments will be made on or about 27 March 2010.

BFAC asked this committee to provide 3 questions for the selection committees to use when they interview prospective candidates for the Brunner Farmhouse Advisory Committee. The suggested questions are:

1. What sparked your interest in the Brunner Farmhouse?
2. Have you reviewed the Brunner Farmhouse web site? If so, what did you like best about it?
3. Have you ever visited the Farmhouse? If so, why?

Kevin Standbridge will send the questions on the selection committee.

**Next Meeting Schedule: Monday, 8 March 2010 – 6:30pm at the Brunner Farmhouse**

**Adjournment:** The meeting was adjourned at 7:47 pm

**Approval by:**   
**Chair**

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Minutes Prepared by Diana Hastings