



BRUNNER FARMHOUSE ADVISORY COMMITTEE

Minutes
5 April 2010

Meeting Summary

Meeting called to order and Roll Call taken at 6:32 pm

Present: Sherill Bunetta, Diana Hastings, David Lewis, Wendy Albrecht

Others in attendance: Kevin Standbridge, staff

Unable to attend: Linda Atencio and Todd Poole and Mark Brunner

Agenda Minutes

The minutes from March 8, 2010 meeting were approved

The Agenda for this meeting was modified to include A Thank You for Peggy Atkinson under New Business and then approved

Introduction of New Committee Members

Wendy Albrecht was introduced to the committee members present. Peggy Atkinson and Ben Cooper are no longer with this committee. The second new member, Linda Atencio was not present for introductions.

Old Business

Vinyl pergola – The city has installed the piers and anchor bolts for the Pergola. The installation is planned on or about 15 April 2010. Sherill Bunetta will advise the group when she has the exact date. Kevin Standbridge said the city still needs the final plans to issue a building permit. Kevin will see about getting the permit.

Garden plaques – David Lewis brought in a sample of the garden plaque frame made by the Wood Workers at the Broomfield Senior Center. The group discussed the frame and its installation, as well as what information should be prepared for the frames. David also had a sample of the stake that will hold the frame.

Action – Sherill Bunetta will contact the garden sponsors to verify sponsorship plans for this year and to clarify the information that will appear on the plaques.

Documentary of the Brunner Farmhouse – nothing new at this time

Website Update – City still needs the following information

1. Add acknowledgements to the donors who have helped the Farmhouse to date
2. Add upcoming events at the Farmhouse

Action – Sherill Bunetta will find list of donors of the farmhouse items.

Fund Raiser – Calendars for 2011 – David Lewis agreed to be chairman for this sub-committee. Wendy Albrecht will work with him and Todd Poole will be invited to assist as well.

The sub committee will design the calendar. All committee members may send suggestions to David. The entire Farmhouse committee will make the final decisions.

Monthly Business

House Requests --

A. Marilyn Howard, BMTA/BCAH requested to use the farmhouse one time for a Piano Recital. The request was **APPROVED**.

- B. Legendary Ladies, BCAH requested to use the farmhouse on three different dates in 2010 for their meetings. The request was **APPROVED**.
- C. Tidwell for Senate Group requested to use the farmhouse for meetings, weekly for the next 5 weeks, starting 6 April 2010. The request was **postponed to get clarification of use by Mr. Tidwell**. Three of the four meeting dates were not available; in addition the Farmhouse USE guidelines do not allow the Farmhouse to be used for political fundraising or any commercial activity.

ACTION: *Sherill Bunetta will remind the requestor of the restriction on political fund raising activities, using the language from the Brunner Farmhouse User Guidelines.*

Food and Alcoholic Beverage Policy – There was a short discussion regarding the food and beverage policy when using the Farmhouse. It was suggested that the Request to Use the Brunner Farmhouse Form should be revised in some way to ensure the committee knows if food or beverages are planned by the Requestor. Having the policy in the packet for future requests does not let this committee know the plans. Sherill Bunetta will make some inquiries about how best to address this matter.

Display Closet – Diana Hastings had offered two possible collections for display, however, both collections were thought to be too valuable to be left in the case. We'll need some other ideas.

Action – *Sherill will have Debbie contact groups using the Farmhouse for suggestions.*

Grounds/Gardens – Sherill Bunetta reminded the group that the Spring Clean Up day is set for Saturday, 15 May 2010, from 9am to noon.

Benches – Mark Brunner sent an e-mail to the committee members on or about 25 March 2010 with samples of the stone benches that could be purchased by donors. They range in price from \$500. to \$1000. They are available from Western Stone. Since they are made of flagstone, the benches should require zero maintenance. In addition, they could have a name or message engraved/carved into the stone by the donor.

Action List – The committee reviewed the list and took the following action.

- # 3 – Memorial Benches - Ongoing as outlined above
- # 28 – Grounds/Garden Assignments -- On going
- # 29 – Grounds/sign – On hold
- # 39 – Silo – On hold
- # 42 – Restrooms/Port-a-Potty – On hold
- # 43 – Shade Structure – On going as outlined above
- # 44 – Community Garden – On Hold
- # 46 – Garden Plaques David Lewis and Mark Brunner – on going
- # 48 – Website is on going
- # 49 – Fund Raising/Calendar committee – headed by David Lewis – on going as outlined above

New Business

Sherill Bunetta suggested we provide a THANK YOU framed photo of the Farmhouse for one departing committee member, Peggy Atkinson. Peggy's dedication and long service to the Farmhouse was quoted as the reason. The suggestion was APPROVED by the Farmhouse Committee.

Next Meeting Schedule: **Monday, 3 MAY 2010 – 6:30pm at the Brunner Farmhouse**

Adjournment: The meeting was adjourned at 7:22 pm

Approval by: 
Chair
